



Spanish 595 ELECTIVE COURSE APPROVAL FORM



This fully signed form must be submitted to the School of Extended and International Education along with your completed registration form. You will not be registered with incomplete or missing forms.



SSU Student ID Number _____

Student Name *(last, first)* _____

Course # *(e.g. ENGL 489)* _____ **# of units** _____

Course Title _____

Instructor Name _____

Instructor E-mail _____

Instructor Phone _____

Session *(circle one)* Fall Spring Summer

NOTE TO THE INSTRUCTOR REGARDING SPANISH GRADUATE STUDENT ENROLLMENT PROCEDURES

All students in the Spanish MA program are required to take 6 units of approved elective courses. These courses must be upper-division or graduate courses in any field that complements the student’s academic or professional interests and the Spanish MA program’s objectives.

The Spanish MA student named on this form would like to take your course in partial fulfillment of the degree requirements. In order for them to join your course, they need to obtain your permission and register through the School of Extended and International Education, where they will register for SPAN 595: *Course Title*, with the course title being the name of your course, with you as instructor of record, for which you will be compensated by SEIE for your contribution. You will also assign the student’s grade; the SPAN 595 course will appear in your Faculty Center. Please note that this student will need to be manually added to the course’s Canvas site.

In addition, you and the student will agree upon a manner in which the student’s instruction is in some way differentiated from that of the other students in the course. This has typically been done by assigning an additional paper, a literature review, additional readings, or a reflection paper in which the student connects your course’s content with the rest of their coursework. If you wish, this extra work may be done in English, as student work in the program’s elective courses may be in any language. Please attach a description of these additional activities.

Questions or comments can be directed to Parissa Tadrissi, Faculty Coordinator, at tadrissi@sonoma.edu.

SIGNATURES

Student _____ **Date** _____
Student is responsible for obtaining instructor and advisor authorization

Course Instructor _____ **Date** _____
Instructor is instructor of record and is responsible for assigning extra work

Faculty Coordinator _____ **Date** _____
Faculty Coordinator signature not required for SPAN courses numbered 306 through 499.

** An electronic version of this form is acceptable provided that it comes directly from each party. **